



UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS
UNITED STATES PATENT AND TRADEMARK OFFICE
WASHINGTON, D.C. 20231
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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/577,658	05/25/2000	April A. Owen	BS99-199

Michael S Lee Esq
Shawpittman
2300 N Street NW
Washington, DC 20037



FORMALITIES LETTER



OC000000005371274

Date Mailed: 09/01/2000

NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

Filing Date Granted

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given TWO MONTHS from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is unsigned.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 130.

*A copy of this notice **MUST** be returned with the reply.*

Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

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IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Applicant: OWEN et al.

Serial No.: 09/577,658

Filed: May 25, 2000



For: SYSTEM AND METHOD FOR MANAGING CUSTOMER
CONTACTS AND RELATED INFORMATION

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**COMPLETION OF APPLICATION
UNDER 37 C.F.R. 1.53(d)**

Commissioner of Patents
and Trademarks
Washington, D.C. 20231

Attn: Application Branch

Dear Sir:

Pursuant to 37 C.F.R. 1.53(d), counsel for Applicants encloses herewith the following documents to complete the subject application:

- 1) Declaration and Power of Attorney for Patent Application signed by Applicants; and
- 2) Notice to File Missing Parts - Filing Date Granted.

It is respectfully submitted that the application is now complete and it is respectfully requested that the subject application be placed upon the files for examination.

The Commissioner is hereby authorized to charge the required fee of \$130.00 and payment of any additional fees associated with this communication or credit any overpayment to Deposit Account 50-1390.

Respectfully submitted,



Michael S. Lee
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One of the Attorneys for Applicant
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Attachments

Date: October 25, 2000
Case No.: BS99-199